



AL KHOZAMA INTERNATIONAL SCHOOL, DAMMAM
(Affiliated to CBSE, New Delhi- No.: 5730019)

Ext. Cir. No. 158-LKG

CIRCULAR

26th March 2020

Dear Parent,

Greetings from Al Khozama!!!

It is heartening to know that our alternative delivery of online instruction for class 10 students amid growing concerns over the spreading coronavirus using the most effective and comfortable tools has been very well accepted by the students and appreciated by the parents. Please be informed that we are all set to offer online schooling to the students of other grades and deliver support services ensuring the health and safety of all of our students and staff. To keep the decorum, we urge all our students to be present in proper school uniform while attending the online sessions.

In order to facilitate quality online teaching and learning, it is essential to provide the Text / Workbooks / Notebooks to our students before commencing the online sessions. We are extremely happy to inform you of the availability of Text and Notebooks at our campus for all Grades. As intimated earlier (Ref: Cir#157 dated 25/03/2020), we intend to begin the delivery of books at your doorstep from Saturday 28th March onwards. To avoid unnecessary gathering and to ensure smooth distribution, we request you to remit the Book Fee via Bank Transfer **on or before Saturday, 28th March 2020** and we shall deliver the books to you in a couple of days starting from the date of credit at our end along with your mail notification.

Please follow the below guidelines to ensure a smooth process.

01. Total price of books for LKG: SAR 780/- (Price inclusive of VAT 5%), consisting the following.
 - a. XSEED SET – Content books and Workbooks.
 - b. Notebooks full set
 - c. Mobile App & ID card
 - d. Class group photo
 - e. Stationery Kit
 - f. Student Diary.
02. Please make the above remittance to the below mentioned Bank account.
 - a. **Bank Name: ALINMA**
 - b. **A/c Name: Sapphire Dubai Trading Establishments**
 - c. **IBAN SA 4205000068200914171002 (A/c No: 68200914171002)**
03. After remittance, promptly send a mail to fees@alkhozama.org by mentioning the Student Name, Admission No, Grade to which the child is promoted and the total amount remitted. Also attach the transaction slip. Kindly send the same details to WhatsApp number 055 039 6320 to ensure quick processing
04. In case if you face any difficulty in online payment, please contact us @ 055 050 7340
05. We shall be informing you the exact Date and Time of the delivery well in advance.
06. A checklist enlisting the items delivered shall be included along with the books. A copy is to be signed and returned to our staff after verifying the items.

Your support and prompt action in this regard is highly appreciated.

Regards

K. M. Abdul Azeez
Principal

